

**MINUTES OF MEETING
BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MONTICELLO
MONDAY, APRIL 18, 2011**

The regular meeting of the Board of Public Works and Safety, of the City of Monticello, Indiana, was held on Monday, April 18, 2011, at 5:30 p.m. The meeting was called to order by Mayor Jason Thompson and opened with the Pledge of Allegiance.

Roll call, by Clerk Treasurer Liz Oilar, was answered by Board Members Mayor Jason Thompson, Mike Keever, and Phil Vogel, and City Attorney George Loy.

There being no additions, deletions, or corrections to the minutes of the regular meeting on Monday, March 21, 2011, a motion was made by Board Member Phil Vogel, seconded by Board Member Mike Keever, to approve the minutes as presented. Two ayes, one abstained, motion carried.

Consideration of Sniper Policy – Police Department

Police Chief Curt Blount discussed the sniper policy with the Board at the last meeting. Since then he has given them additional information regarding the policy. Chief Blount gave instances of when a sniper would be used. After much discussion, Board Member Mike Keever made the motion to table this until the next meeting, seconded by Board Member Mayor Jason Thompson. All ayes, motion carried.

Consideration of Plant Automation Bids – Wastewater

Wastewater Superintendent Joe Mowrer emailed the Board with the costs involved for the plant automation. Joe would like for the bid received last meeting to be rejected. He would like to see this project done in phases at the plant. There are various costs associated with automating or not automating the plant. Board Member Mayor Jason Thompson made the motion to do as Joe asked and reject the bids and continue to work together on this looking at the overtime cost and manpower cost, towards the technology cost, seconded by Board Member Mike Keever. All ayes, motion carried.

Consideration of Camera Security System Quotes for City Hall

Police Chief Curt Blount stated that at the last Council meeting it was decided that the cost of the camera system would be divided between the Council and Police Department budgets and Water and Wastewater. He received three quotes. They are from:

Mulhaupt's Inc.	\$10,431.00
R-Tech Solutions, Inc.	\$ 7,100.69
Impact Analysis Consulting	\$ 6,997.99

After much discussion, Board Member Mike Keever made the motion to accept the quote from Impact Analysis Consulting for \$6,997.99, seconded by Board Member Phil Vogel. All ayes, motion carried.

Open Bryan's Lift Station Bids – Wastewater

City Attorney George Loy stated that bids were accepted up to 5:30 p.m. tonight for this project. We received two bids from:

Atlas Excavating, Inc. 4740 Swisher Road West Lafayette, IN 47906	<u>Total Lump Sum Base Bid</u>	<u>Total Base + Alt No.1</u>
	\$1,093,000.00	\$1,238,000.00
	<u>Total Base + Alt No. 1 & 2</u>	<u>Total Base + Alt No.1, 2, &3</u>
	\$1,383,000.00	\$1,580,000.00
F&K Construction, Inc. 2055 West 150 South Flora, IN 46929	<u>Total Lump Sum Base Bid</u>	<u>Total Base + Alt No.1</u>
	\$ 758,500.00	\$ 891,500.00
	<u>Total Base + Alt No. 1 & 2</u>	<u>Total Base + Alt No.1, 2, &3</u>
	\$1,022,000.00	\$1,219,000.00

Kimberly Baker, KIRPC representative, was in attendance to answer any questions anyone may have about the OCRA grant associated with this project. Bids will be reviewed by Jon Borgers, Wessler Engineering, and City Attorney George Loy. Once the lowest most responsive bidder is determined we can contact OCRA to get their final blessing on the project. Once funds are released, we can move forward on the project. Board Member Phil Vogel made the motion to take the Bryan's Lift Station bids under advisement, seconded by Board Member Mike Kever. All ayes, motion carried.

Permission to Hire Full Time Receptionist – Police Department

Police Chief Curt Blount asked the Board for permission to hire a new full time receptionist. He would like to hire Christina Simpson. She is recently graduated from basic training for the Indiana National Guard. She will be attending Ivy Tech and Chief Blount feels she would be the best fit for his department. Board Member Mike Kever made the motion to accept Chief Blount's recommendation for full time receptionist Christina Simpson, seconded by Board Member Phil Vogel. All ayes, motion carried.

Permission to Hire Part Time Receptionist – Police Department

Police Chief Curt Blount asked the Board for permission to hire LuAnn Goffe and Shirley Watts as part time receptionists at the Police Department. Board Member Phil Vogel made the motion to give Chief Blount permission to hire the two part time receptionists, seconded by Board Member Mike Kever. All ayes, motion carried.

Consideration of Advanced Life Support Services Agreement Between the City of Monticello and Franciscan St. Elizabeth Health

Mayor Jason Thompson stated that this is a renewal of the ALS agreement the City has had with Franciscan St. Elizabeth Health. Fire Chief Shane Swain stated that this is an agreement we are required to have by the State of Indiana to be an advanced life support provider. Board Member Phil Vogel made the motion to approve the advanced life support services agreement between the City of Monticello and Franciscan St. Elizabeth Health, seconded by Board Member Mike Kever. All ayes, motion carried.

Consideration of 1st Quarter 2011 Utility Adjustments

Mayor Jason Thompson stated that these adjustments are either leaky toilets, leaky pipes under the person's house, water meter pit problems, or dripping water to keep pipes from freezing. Board Member Phil Vogel would like to see about amending the adjustment policy. It was decided to look into this issue further. Board Member Phil Vogel made the motion to approve the 1st quarter utility adjustments, seconded by Board Member Mike Keever. All ayes, motion carried.

Discussion of Part Time As Needed Employees – Fire Department

Fire Chief Shane Swain stated that this is something he would like to implement in his department. The part time employees would be fill in as needed or PRN. This would cover instances when they would have a vacancy in a shift. He believes this would be a cost savings to the City. It was decided to have the Chief come up with some guidelines in order to provide a policy for this issue.

There being no further business, meeting adjourned at 6:18 p.m.

Liz Oilar, IAMC
City Clerk Treasurer